



**Approved  
Town of Ridgefield  
Water Pollution Control Authority**

**WPCA Meeting  
February 26, 2026 7:00 p.m.  
66 Prospect Street  
Ridgefield, Connecticut 06877**

WPCA: Gary Zawacki, Corinne Ketchum, Maureen Kozlark, Amy Siebert  
Absent: Russell Fink  
AECOM: Matt Formica  
Veolia: Ryan Richmond, Roger Bates, Ed Steeprock  
Guest: Nancy Tine

**These are not verbatim minutes of the proceedings, but identification of  
general items and specific actions undertaken.**

**WPCA Regular Meeting was called to order by Ms. Kozlark at 7:00 p.m.**

- 1) Approval of Minutes.** Ms. Kozlark made a motion to approve the January 22, 2026 minutes, seconded by Mr. Zawacki, passing 4-0.
- 2) New Business.**
  - a) Quail Ridge Pump Station Replacement**
    - 1. Prospect Woods Impact and Easement Discussion.** Ms. Siebert acknowledged the presence of Nancy Tine from President of the Prospect Woods Condominium Association and thanked her for her attendance. There was discussion on the project as a whole and the request for a temporary and permanent sewer easement for the installation of the gravity sewer in the Prospect Woods area. The contract documents were reviewed as were the concerns of Prospect Woods Association including hours of construction, traffic concerns, project timing, duration of disruption and noise and other issues. Ms. Tine stated that she had may have addition questions from the condominium owners, and if so, she would submit those in writing to the WPCA and AECOM.
    - 2. Planning and Zoning.** Mr. Formica made the WPCA aware that during the 2/10/26 Public Hearing the P&Z Committee had requested that an A-2 survey be conducted to assess the substantial trees that may be removed by the project's contractor. AECOM has solicited a quote from the surveyor that performed the

previous survey work on the project to identify these trees, and AECOM is waiting for a response.

Also, at the suggestion of the Prospect Woods Association during the 2/10/26 Public Hearing P&Z had requested that another project site walk be conducted in the project with the association. This site walk is tentatively scheduled for Sunday March 8<sup>th</sup>. Mr. Formica noted that he would not be able to attend due to previous conflict but indicated that he would send Cannon Halloran from AECOM who is assisting in the project.

Mr. Formica also noted Per the P&Z meeting minutes it was noted that P&Z is obligated to render a decision on the project within 35 days of the Public Hearing however the applicant can request a 65 day extension. Mr. Formica noted that he would work with Diana and the Planning and Zoning Director to understand the benefits and limitations of requesting extensions of different durations to determine appropriate next steps.

3. **Other Easements.** Mr. Formica noted that AECOM and the WPCA have been pursuing the other two project easements. AECOM had reached out the Charter Group Partners who put us in touch with the 77 Sunset Lane Condo Association president to discuss the easement associated with their property. Their association president did not see any major concerns with the easement request. He has sent the easement drawing and legal description to their attorney for review and comment if needed. Mr. Formica as indicates that they are also in the process of completion the easement application documents required by the State of Connecticut for the easement in their property and will advise the WPCA on the status going forward.
  4. **Budget.** Mr. Formica indicated that per discussions at previous WPCA meetings that with the previously address design changes requested from other Town agencies, addition past permitting efforts and the recent permitting and easement efforts, costs incurred to date on the project have exceeded the authorized project budget. AECOM is tracking the budget, will continue to advance the permitting and easement efforts and has held the billing on those services to date. However, given the recent requests for additional meetings, calls, site visits, survey, and public hearings and the unclear timeline to complete these efforts AECOM is planning to submit a contract amendment to increase the project budget. AECOM is aiming to be prepared to discuss a budget adjustment at the next WPCA meeting.
  5. **Project Schedule.** Mr. Formica reported that there is still the unresolved question of if and when the project is approved by P&Z and the easements have been obtained of when to bring the project forward for a public vote. We are noting this as a placeholder to allow the WPCA to consider when you would like to start this effort.
- 3) **Old Business.**
  - 4) **AECOM Report**
  1. **Route 7 PS, FM, and WWTF Decommissioning**

a) **Construction Close Out.** Mr. Formica indicated that there was no update.

## 2. South Street WWTF Upgrade

### a. Construction Close Out.

Mr. Formica reported that the resolution to the outstanding Spectraserv warranty item, Influent Pump Station No. 2 hatch door replacement, has been progressing. AECOM had accepted the resubmitted shop drawing for the replacement hatch doors to meet the contract specifications as previously agreed upon. Spectraserv had indicated that they would return to the site in the next week to confirm the replacement hatch dimensions and subsequently release the hatch doors for fabrication.

Mr. Formica reported that there is no update on the project resolution.

b. **Fiscal Sustainability Plan.** Mr. Formica noted that AECOM had provided the WPCA with the DEEP required draft Fiscal Sustainability Plan for the project. Mr. Formica requested that the WPCA advise whether there are no comments on the document so that AECOM can submit the draft plan to the DEEP.

c. **South Street WWTF NPDES Permit Renewal.** Mr. Formica indicated as a follow up to the previous discussions related to the South St WWTF NPDES Permit renewal application, AECOM at the WPCA's request, has provided a draft Master Service Agreement or MSA for the WPCA's review. This MSA would allow the WPCA to request Task Orders from AECOM as desired, such as the development of the South Street WWTF permit renewal application. The MSA would serve as a single agreement that would govern the contractual requirements of each and any requested task order. Mr. Formica noted that if there were any questions on the MSA he would be happy to discuss.

d. **Aeration Tank NO. 2 Concrete Repair.** Mr. Formica noted that there are concrete repairs necessary in one of the channels in Aeration Tank No. 2 that was modified as part of the recent upgrade to prevent further concrete deterioration and to protect the equipment in the tank. Since this item is out of warranty, it is not the responsibility of Spectraserv. On behalf of the WPCA, AECOM requested and obtained a proposal CH Nickerson (CHN) for the repair. CHN has indicated that they believe that the work will take 3-4 weeks to complete. If the duration is 4 weeks, the proposed cost to the WPCA would be \$69K. However CHN has indicated that if it only takes 3 weeks they would only charge for 3 weeks of labor for the work. To move this repair along we would suggest that the WPCA make a motion to approve these repairs at a cost to the WPCA not to exceed \$69K.

**Motion to approve CH Nickerson Construction to repair the Aeration Tank 2 concrete at a cost to the WPCA not to exceed \$69,000.00 by Ms. Ketchum, seconded by Ms. Kozlark, passing 4-0.**

## 5) Veolia Report

- a) Veolia's major maintenance operations in January 2026 were:
- 1/26 Call Out Snow Removal

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- 1/29 Snow removal operations at Facility and Pump Stations.
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- Replace 2 mechanical seals on the Plant Water Pump System.
- Service Call Fleet Pumps for Plant Water System.
- McVac removed wet well blankets from Copps Hill and Route 7 Pump Stations.
- Replaced Ferric Chloride ball valve.
- Micro C pump head failed; replace pump head.
- The 2026 annual fire extinguisher inspection is completed.

**6) Adjournment**

**Motion to adjourn the meeting at 8:35 p.m. by Ms. Kozlark seconded by Ms. Ketchum passing 4-0.**

**Submitted by Diana Van Ness**